

 **Outreach Program Reservation Form**

**Program Information:** (*Please fill out a separate form for each presentation date*)

|  |  |
| --- | --- |
| **Preferred presentation date:** |  |
| Alternate date: |       |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Time | Program | Teacher’s name | # of students | Grade(s) |
| 1st Program |       |  |       |       |       |
| 2nd Program |       |  |       |       |       |
| 3rd Program |       |  |       |       |       |
| 4th Program |       |  |       |       |       |
| Additional program notes/questions:      |

You may reserve a maximum of four presentations each day (each classroom program has a limit of 30 students). A minimum of 10 minutes between presentations is requested. Please ensure all information is entered below. Information about our programs, including costs, can be found on our website ([www.alaskasealife.org](http://www.alaskasealife.org)). Simultaneous programs requiring two or more presenters will incur additional charges, as will gaps of more than 1¼ hours between presentations.

**Contact Information:**

|  |
| --- |
| **Location** |
| School/Organization: |       |
| Physical Address: |       |
| City, State, Zip: |       |
| Phone Number: |       |
|  |  |
| **Lead Contact Person** |
| Name: |       |
| Phone Number: |       |
| E-mail address: |       |
|  |  |
| **Billing Information** |
| School/Organization: |       |
| Billing Contact Name: |       |
| Phone Number: |       |
| E-mail address: |       |
| Street Address: |       |
| City, State, Zip: |       |

After completing this form, e-mail it to outreach@alaskasealife.org

or fax it to (907) 224-6320.

Questions? Contact us at (907) 224-6306